



34 Bickel Street, Horizon

Roodepoort, 1724

[www.kittypre-primary.co.za](http://www.kittypre-primary.co.za)

[kittyadmin@kittypre-primary.co.za](mailto:kittyadmin@kittypre-primary.co.za)

Tel: 011-760-2997 Fax: 086-661-6811

### Enrolment Form

#### Child Details

Surname \_\_\_\_\_

First Name/s \_\_\_\_\_

Date of Birth \_\_\_\_\_ Boy \_\_\_\_\_ Girl \_\_\_\_\_

Previous School Attended \_\_\_\_\_ Phone \_\_\_\_\_

#### Parents Details

Initials & Surname \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone No. \_\_\_\_\_

Home Language \_\_\_\_\_ Does your child speak or understand English Yes / No

Father's Name \_\_\_\_\_ ID Number \_\_\_\_\_

Father's Occupation \_\_\_\_\_ Work Tel \_\_\_\_\_

Father's Cell No \_\_\_\_\_ Email Addr \_\_\_\_\_

Mother's Name \_\_\_\_\_ ID Number \_\_\_\_\_

Mother's Occupation \_\_\_\_\_ Work Tel \_\_\_\_\_

Mother's Cell No. \_\_\_\_\_ Email Addr \_\_\_\_\_

Marital Status Married \_\_\_\_\_ Divorced \_\_\_\_\_ Not married \_\_\_\_\_

**Please print clearly - Names, contact details and email addresses.** (This is critical in case of emergencies)

No of children in family \_\_\_\_\_ Ages \_\_\_\_\_

Position of child in family: (Please Circle) 1 2 3 4 (1 = oldest)

Is this child: (Tick) Own \_\_\_\_\_ Step Child \_\_\_\_\_ Adopted \_\_\_\_\_ Fostered \_\_\_\_\_ Grandchild \_\_\_\_\_

Has your child lost a parent or sibling due to death? Yes / No

#### Alternative Contact Person (If parents cannot be reached)

Name & Surname \_\_\_\_\_

Relationship \_\_\_\_\_

Phone Number \_\_\_\_\_ Cell Number \_\_\_\_\_

Email Address \_\_\_\_\_

**Medical Details**

Allergies \_\_\_\_\_

Serious illnesses e.g. Diabetes, Epilepsy, etc. \_\_\_\_\_

Hereditary illnesses \_\_\_\_\_

**Birth History**

Weight at birth \_\_\_\_\_

Any complications during or after birth \_\_\_\_\_

Is there anything else you would like us to know about your child? \_\_\_\_\_

**We / I, the Father / and or the Mother / or the Guardian of the child enrolled and attending Kitty Pre-Primary School do hereby agree and accept the Kitty Pre-Primary School Indemnity, Rules, Regulations and conditions as stated below.**

1. To acknowledge and abide by the rules and regulations of Kitty Pre-Primary Nursery School.
2. That I/We understand that the rules and regulations are subject to change.
3. **To pay the fees in advance by the 3<sup>rd</sup> of each month. Children will not be allowed to attend school unless fees are paid before or by the 3<sup>rd</sup> of each month.**
4. That the staff will endeavor, to the best of their ability, to take care of my/our child/children. Kitty Pre-Primary and Nursery School cannot be held responsible should any injury or accident occur in any form whilst my/our child/children are in the care of Kitty Pre-Primary School staff.
5. To waive any claims in our personal capacity as parents or guardians to the child/children, and to expressly exempt the person in charge, of any such claim.
6. To ensure that my/our child/children have all the necessary immunization and to supply documentary proof thereof.
7. That in an emergency the person in charge may sign for my/our child/children to receive anesthetic and any life saving operation or medical treatment as deemed necessary by a medical practitioner in attendance.
8. That the person in charge may in an emergency transport my/our child/children to the nearest Medical Facility or to the NETCARE EMERGENCY UNIT. I will then be informed and may go directly there.

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Father/Guardian: \_\_\_\_\_ Mother/Guardian: \_\_\_\_\_

I/We declare that I/We have read and understand the above Indemnity, Rules, Regulations and Conditions.

**Indemnity for Outings:**

I/We give permission that my/our child/children may attend all outings as arranged by the staff of Kitty Pre-primary and Nursery School.

I /We will not hold Kitty Pre-primary and Nursery School or any staff member responsible for any injury or accident that may occur to my/our child/children on any of the above-mentioned outings

Furthermore, I understand that the APPLICATION FORM grants the staff my/our permission to sign for the necessary medical attention that may occur and that the cost thereof will be paid for by me/us the Father/Mother/Guardians.

Father: \_\_\_\_\_ Guardian: \_\_\_\_\_

Mother: \_\_\_\_\_ Date: \_\_\_\_\_

I/We declare that I/We have read and understand the above Indemnity, Rules, Regulations and Conditions.

**Kitty Pre-Primary & Nursery School**  
**Rules and Regulations**

We / I, the Father and / or Mother and or / Guardian of the child attending School do hereby agree and accept the following.

- School times are strictly 6:30 a.m. to 6:00 p.m. from Monday to Friday.
- The school is open every weekday except public holidays, Kitty Cat Nap Days and our annual December shut down which is approximately 17 working days.
- **Fees are R2000 per month for 12 months of the year - 2019**
- **Fees to be paid in advance by the 3<sup>rd</sup> of each month. Children will not be allowed to attend school unless fees are paid before or by the 3<sup>rd</sup> of each month. We are a member of “ Accountability “ In the event of you failing to pay school fees you will be handed over and duly blacklisted.**
- School fees paid in advance for the year are non-refundable.
- A non-refundable fee is payable on enrolment.
- School fees do not include other activities such as outings, stationery, baking, concert, entertainment etc.
- School Holiday entertainment is R60 per week.
- Outing to Kinglets & Queenies every term R120.
- R100 stationery and R80 baking fee will be required from each child at beginning of every term. (4 terms)
- A list of toiletries to be provided by each child at the beginning of every term. (4 terms)
- **One term's notice (3 months), in writing is required. No notice will be accepted for the end of October or November. November and December fees are payable.**
- All children must be re-registered each year for a certain non-refundable fee.
- All meals are to be supplied by the parent or guardian. Healthy nutritious meals.
- Sick children to be kept at home. Please notify the school. Medicine sent to school must be clearly marked. Please supply a copy of your child's birth certificate. Please supply a copy of both parents ID.
- A Kitty T-Shirt must be purchased for outings.
- Children are to wear their Kitty T-Shirts on all outings. No exceptions will be made.
- No toys are to be brought to school. Only box suitcases 22 cm x 37 cm are allowed. No bags.
- A clearly marked, spare set of clothing is to be sent to school every day.
- Please ensure that the front gate is firmly closed every time you enter or leave the school.
- All children are to be signed in and out on the class list on the class door every day. (security reasons)
- The Kitty office is to be notified of **all** contact detail changes e.g. email, cell, telephone numbers, address.
- All birthday parties are to be discussed with the relevant class teacher before the date of the party.
- Under no circumstances are children allowed to wear chains or necklaces around their necks.
- Reports to be handed out at the end of the First, Second and Fourth Terms. No Reports at the end of the third Term.
- **Please advise the class teacher or the office should someone else other than the usual person, be collecting your child from the school.**
- We have an open-door policy – we are always approachable.
- The school may use photos of your child/children on our website (<http://www.kitty-pre-primary.co.za>)
- The school may use photos of your child/children on our FACEBOOK page.
- A signed and accepted Indemnity form to be completed and handed to Kitty Pre-Primary School.
- A signed and accepted Kitty Rules and Regulations to be handed to Kitty Pre-Primary School.
- Should you fail to do so (as per above) the assumption will be made that you accept all the conditions as laid out.

Signed at Roodepoort on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Signature Mother \_\_\_\_\_ Signature Father \_\_\_\_\_

Signature Witness \_\_\_\_\_

I/We declare that I/We have read and understand the above Rules, Regulations and Conditions.

**School Fees 2019 - R2170 per month (12 months) - Enrolment Fee: R500.00**

Children collected after 18.00 must pay a cash fee of R100 per part of every half hour they are late.  
To be paid to Teacher on duty on the day.

**Note: All school fee payments may be paid by cash, internet or direct deposits by the 3<sup>rd</sup> of the month. No cheques.**

**Banking Details**

Acc Name	Kitty School
Bank	FNB
Acc Number	620 125 16491
Branch & Code	Westgate (250841) Please email proof of payment to <a href="mailto:kittyadmin@kitty-pre-primary.co.za">kittyadmin@kitty-pre-primary.co.za</a>



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**Dear Parents,**

**Holiday Club:** We try and make it exciting with different types of entertainment for the children.

This July Holiday we have "Build a Pizza" and "Betty Buttons Theatre" they charge us R50 per child, we have "Pet Show" at a fee, a Jumping Castle each week at a fee, we do special baking, face painting, whacky hair paint day, art day, we give the children sweets and a toy when possible. (The entertainment fee is R60 per week) The idea is to make the children feel special and to break with the normal routine of teaching. With your assistance, this is possible. Working Mommies and Daddies are not always in the position to take time off from work to treat their children during the school holidays. We are your substitute.

**Outing to Kinglets & Queenies:** We take the children to this venue at the end of each term. This venue offers wonderful open space with a huge variety of jungle equipment and a lovely farmyard with animals that they get to touch and feed. They also have pony rides. The children also receive a hotdog, ice-cream and a cold drink. Included in the R120 fee is a ride on the "big" bus. It is a thoroughly enjoyable morning.

**Baking:** A fun creative activity every week with a variety of biscuits and sweets at R80 per term.

**Stationery/Equipment:** Our school has an amazing number of toys, educational games, teaching aids, paint, crayons, pens, pencils and variety of equipment. We use all these items on a daily basis, these items need constant upgrading, updating and replacing. R100 per term enables us to offer our children continued learning and stimulation.

**Concert** We have our annual concert once a year. Participating in the Concert is the ultimate for the children. They gain and learn so much through this activity, they gain confidence and develop social skills, enjoy singing and dancing, they love walking to the church on the corner for concert practice. Each child pays R250 towards a concert outfit and props which they keep once the concert is over. (To be paid in the third term) We buy outfits selectively and carefully. The outfits are normally purchased from one of the following stores, Ackermans, Pick 'n Pay Jet or Pep Store, the outfit can be worn as normal every day wear afterwards. If the outfit and prop cost less than R250 we return the difference to you. Tickets are sold to parents and family at R50 per ticket per person attending the concert. This money goes towards a Kitty project, eg Astro Turfing our playground. The Concert is an amazing event enjoyed by all our children and all those who enjoy seeing our children on stage. The children love acting, they are our future stars.

Thank you for entrusting your precious children into our care. We undertake to love and educate our Kitty-Angels

We are here for our/your children. Thank you all for your love, support and co-operation.

Regards

**Kitty Staff**



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Pre Primary &  
Nursery School

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## Toiletries

Toiletries are due in the first two weeks of each term

<b>Kayla Bear Class</b>	<b>Rainbow Class</b>	<b>Red Class</b>	<b>Yellow Class</b>	<b>Green Class</b>	<b>Blue Class</b>
2x Wet Wipes	3x Wet Wipes	1x Wet Wipes	1x Wet Wipes	1x Wet Wipes	1x Wet Wipes
2x Toilet Rolls	4x Toilet Rolls	6x Toilet Rolls	6x Toilet Rolls	6x Toilet Rolls	6x Toilet Rolls
4x 250g Finger & Marie Biscuits	4x 250g Biscuits	4x 250 Biscuits	4x 250 Biscuits	4x 250 Biscuits	4x 250g Biscuits
2x 200 Tissues	2x 200 Tissues	2x 200 Tissues	2x 200 Tissues	2x 200 Tissues	2x 200 Tissues
				1 x 40G Pritt	1x 40g Pritt